MENOMINEE
CASINO RESORT

Menominee Casino Resort

1st Posting

Position	Beverage Server	**Job Status**	Part-Time
		Minimum Age	18
Wage	$7.50 + TIPS		
Date Posted	Wednesday, January 16, 2019 8:00:00 AM		
Date Closed	Tuesday, January 22, 2019 4:30:00 PM		

FIRST POSTING: OPEN 5 DAYS AND LIMITED TO ANY ENROLLED MENOMINEE TRIBAL MEMBER. SECOND POSTING: OPEN TO THE GENERAL PUBLIC.

SUMMARY

Responsible for providing beverage service to all Menominee Casino Resort Guests in an efficient, courteous and professional manner displaying a high standard of Guest Services.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Shall provide beverage service as needed to guests of the MCR.
- Shall collect money and serve food in accordance with special events for beverage service and/or concessions.
- Shall be responsible to keep supplies on hand for the beverage stations.
- Shall compute bill and accept payment for beverages served to Guests.
- Required to keep station stocked, ensure that storage areas are neat, orderly, clean and have extra supplies on hand in according to maximum levels prescribed.
- Responsible for excellent Guest Service.
- Shall monitor floor areas to ensure which includes cleaning of ashtrays, empty glasses, wiping down tables in the Lounge/Bar areas and Casino Floor.
- Shall assist in training new workers as Beverage Servers on an as needed basis.
- Shall requisite bar supplies in accordance with good judgment.
- Shall attend mandatory training when scheduled.
- Shall be responsible to report tips daily in accordance to the Food & Beverage handbook and Federal requirements
- Any other duties assigned by the F&B Supervisor

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Shall have a pleasing personality and the ability to interact with the public in congenial manner. Must be able to work unusual hours, which includes days, nights, weekends and holidays. Individual must be of good integrity, honest and trustworthy.
Required to meet minimum criminal back ground requirements. Menominee bartender's license must be obtained within the first 45 days of employment. Preference given to qualified Menominee or other Native American applicants. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School Diploma, GED and/or HSED required.
Require 6 months (verifiable, working in one job or good school attendance) work history.
Required six months serving experience in restaurant, and/or banquet facility, w/tray service experience.
Preference: Six months experience as a cocktail server or Food & Beverage Server.
Preference: Six months of previous Guest Service Experience.

SPECIAL QUALIFICATIONS

Must be 18 years of age or older.

Responsible to obtain a bartenders license within 45days of being hired.
Responsible to maintain bartenders license.
Strong organizational and interpersonal skills required.
Knowledge of alcoholic beverages and drinks.
Preference: Knowledge of Point of Sale system.
An applicant who has been previously employed by the MCR/TC shall successfully pass a review of previous work history including attendance, and past employment history before being eligible for hire.

CRIMINAL BACKGROUND MINIMUM REQUIREMENTS:
No person shall be eligible for employment at Menominee Casino Resort/Thunderbird Complex if they have been convicted, or have a pending unresolved charge of:
• Any crime which would require compliance with the reporting requirements for sex offenders pursuant to Menominee or Wisconsin law; or
• A felony conviction of any kind in the immediately preceding two years.
• A crime of any kind related to gambling in the immediately preceding two years.
• A crime of any kind related to theft, fraud, or misrepresentation in the immediately preceding two years.
• A crime of any kind related to a crime of violence, or involving, or involving domestic violence, or a drug offense involving sale of drugs, or possession with intent to sell drugs during the immediately preceding 2 years.

LANGUAGE SKILLS

Ability to read and understand documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write incident reports and general correspondence. Ability to communicate with Guests in a professional, pleasant, and courteous manner.

MATHEMATICAL SKILLS

Shall possess general math skills in order to tally a bill and perform money exchanges for the Guests and bartender.

REASONING ABILITY

Ability to define problems, establish facts, and report problems to Supervisor.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the Employee is regularly required to use hands to finger, handle, or feel objects, reach with hands and arms; and talk or hear. The Employee frequently is required to bend, twist, crawl, stand and walk.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus

Lifting requirements include: Regularly lifting up to 10 lbs.; and occasionally up to 50 lbs.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an Employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is generally moderate. During busy times the noise level increases to loud.