

MENOMINEE TRIBAL ENTERPRISES



GENERAL OFFICE & FORESTRY CENTER: P.O. BOX 10 • NEOPIT, WI 54150
PHONE 715/756-2311 • LBR. SALES: 715/756-2287 • FAX: 715/756-2386



1ST POSTING

OPEN TO ENROLLED MENOMINEE

NOTE: Selection process is in accordance with Chapter 170, as amended.

Post Closes: July 21, 2017

Job Title: Lumber Sorter/Trimmer Operator (2nd Shift)

Status: Regular Full-Time

Supervisor: Plant Manager

Rate: TBD

SCOPE OF WORK:

Responsible for the accurate and efficient sorting of lumber by grade and length and operation of the Trimmer in the small mill.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Must have the knowledge, skills, and ability to perform the following:

1. Sorting and proper stacking of lumber by grade, species, length, and thickness.
2. Proper lifting techniques to prevent personal injuries.
3. Band and wrap lumber for storage and shipping.
4. Being attentive to others around you.
5. Operate the Trimmer safely and efficiently to maximize a grade quality.
6. Maintain a safe, clean and orderly work area.
7. Maneuver lumber stacks on rollers.
8. Perform other duties as assigned by supervisor.

WORKING CONDITIONS:

Works in extreme hot, cold, noisy, dusty work environment. Must be able to lift up to 75 lbs. Must wear all appropriate safety apparel and equipment and comply with all safety policies and practices of MTE.

QUALIFICATIONS:

Requires a high school diploma or equivalency. Requires working knowledge of grade marks and proper stacking techniques of lumber. Will be required to take short courses for lumber grading and species identification within 1 year of employment. Must possess good work ethic with excellent work attendance and be a team player.

APPLICATION PROCESS:

1. Completed application
2. Copy of Tribal enrollment
3. Copy of diploma or equivalent.
4. Honorable or general military discharge paperwork

Note: It is not the responsibility of MTE to notify you of incomplete applications.

SUBMIT APPLICATIONS TO:

Antoine Chevalier, Human Resource Generalist

Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150

Email: antoinec@mtewood.com

Fax: 715-756-2319

Call: 715-756-2311 ext. 1137/1168/1135 if any questions.

*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.

