



Menominee Casino Resort

1st Posting

Position Data Analyst

Job Status Full-Time

Minimum Age 21

Wage \$22.25

Date Posted Thursday, March 15, 2018 8:00:00 AM

Date Closed Wednesday, March 21, 2018 4:30:00 PM

FIRST POSTING: OPEN 5 DAYS AND LIMITED TO ANY ENROLLED MENOMINEE TRIBAL MEMBER. SECOND POSTING: OPEN TO THE GENERAL PUBLIC.

SUMMARY

The Data Analyst position is an integral part of the overall casino facility. The candidate will gather and or create data, create graphs and charts, and will forward information for management to make sound business decisions. The main function of this position is the analysis of all developments, demographic shifts, and economic fluctuations as they may relate to MCR/TC's market position, fiscal policy and internal initiatives.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Include the following:

- Strongly analytical skills with the ability to collect, organize, analyze, and disseminate significant amounts of information with attention to detail and accuracy.
- Interpret data generated from internal or external sources, analyze results using statistical techniques and provide ongoing reports.
- Develop and implement databases, data collections systems, data analytics and other strategies that optimize statistical efficiency and quality.
- Acquire data from primary and secondary data sources and maintain databases.
- Identify, analyze, and interpret trends or patterns in complex data sets.
- Work with management to prioritize business and information needs.
- Locate and define new process improvement opportunities.
- Responsible for evaluating current, future, and past casino events, programs, mailings and promotions to determine their profitability for Menominee Casino Resort, and to make recommendations for improved results.
- Responsible for providing the General Manager/Financial Director with reports and analysis of casino/resort/Thunderbird Complex database information and revenue generating departments.
- Responsible to assist with audits.
- All other duties assigned by the General Manager and or Designee.

QUALIFICATION REQUIREMENTS

Must be computer proficient with word-processing and spreadsheet/database software. Must have strong analytical skills. Must be able to pass a background check. Must not have been convicted of a felony. Must be 21 years of age or older. Must possess a valid Driver's License. Must be able to be approved for and maintain a valid gaming license. Preference given to qualified Menominee or other Native American applicant's.

EDUCATION and/or EXPERIENCE

The successful candidate will hold at a minimum a Bachelor's Degree in Mathematics, Economics, Computer Science, Information Management, or Statistics, and or related field from an accredited college or university and (2) two years of experience as a data analyst, business data analyst, or a related field.

SPECIAL QUALIFICATIONS



MENOMINEE
CASINO RESORT

Menominee Casino Resort

- Strong knowledge of and experience with reporting packages (Business Objects etc.), databases (SQL etc.), programming (XML, JavaScript, or ETL) frameworks
- Technical expertise regarding data models, database design development, data mining and segmentation techniques
- Knowledge of statistics and experience using statistical packages for analyzing datasets (Excel, SPSS, SAS, etc.)
- Must pass a test by greater than 70%
- Maintain physical stamina to work in a fast-paced, entertainment-orientated environment and deal effectively with problems or difficult situations as they arise

LANGUAGE SKILLS

Ability to read, analyze, and interpret simple documents, such as safety rules, operating and maintenance instructions, and procedure manuals. The ability to present complex information in a user friendly format is a must.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals. Knowledge of statistics, concepts, formulas, and graphs is required.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is also regularly required to stand; walk; sit; and use hands to finger, handle, or feel objects, tools or controls. The employee is occasionally required to reach with hands and arms, and to sit; climb or balance; and stoop kneel, crouch or crawl.

The employee must frequently lift and/or move up to ten pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually low.