



MENOMINEE INDIAN TRIBE OF WISCONSIN

MENOMINEE TRIBAL COURTS

P.O. Box 429
Keshena, WI 54135-0429

MENOMINEE TRIBAL COURT

AMENDED NOTICE OF EMERGENCY AND

TEMPORARY MEASURES

In light of the COVID-19 pandemic and for the protection of the court staff and community, the Court will be temporarily changing some of its practices. The following policies will be in effect until further notice. Please see the Court's website at <http://courts.menominee-nsn.gov/> for further updates AND/OR changes.

Effective March 25, 2020, the court lobby will be closed. If you need to access the court, you will need to call the court at **715-799-3348**. You will not be allowed access unless you have a scheduled appointment or court appearance. Please call the court.

1. The following proceedings will not occur at the Wilmer J. Peters Sr. Judicial Center during the pendency of current pandemic:
 - a. Weddings.
2. As previously ordered on March 16, 2020, all jury trials are hereby suspended until further notice. Jury duty service is also held in abeyance.
3. Bench trials and court appearances that are already scheduled will continue to occur. Parties shall appear by telephone or videoconferencing. If parties are required to appear in person, only persons who are a party to the action will be allowed in the court house. Please call the court if you need more information.
4. Any new civil case filings must be filed in person as there is a filing fee. Please contact the court to schedule an appointment.
5. The same would also apply to appeals and the accompanying briefs. As far as filing your subpoenas, please verify that your trial is proceeding before submitting them.
6. Any child support matters and/or family law matters will be held telephonically. Please make sure that the Clerk of Courts has your current phone number.

7. Filing fees, fines, court costs, fees, etc. can be paid at the court. We will only be accepting cash. At this time, no money bench warrants will be issued for non-payment of fines.
8. Witness lists and any pdf motions can be emailed into the Clerk of Courts, Reynel Tucker rtucker@mitw.org. She will ensure that the appropriate deputy clerk receives the documents and that the assigned judge is notified. You may also wish to verify with the clerk on whether your trial is proceeding. Personal service cannot occur during this time.
9. Attorneys emailing in their motions will need to track delivery of their documents. Turn on your computer's tracking information so that there is proof of timely delivery and the read receipt.
10. Further, anything filed with the court must be served on the other party. Proof of service must be filed with the court and can be accomplished via email.
11. All small claims matters shall be held telephonically with the exception of evictions. Evictions will be temporarily prohibited during the pendency of this pandemic. The court will be mindful of the pandemic when entering default judgments.
12. All Children's Code cases (e.g. Chips, guardianships, termination of parental rights, adoptions, and delinquencies) shall continue to be heard. Social Workers are allowed to appear by telephone. All parties necessary to the proceedings can appear by telephone. Please telephone the court for further information
13. Further mental commitment matters will also continue to be heard via telephone.
14. Parties may continue to file appeals and Notices of Intent to appeal. The time frame for these matters will not be extended.
15. Extensions for filing briefs shall only be granted by the court based on a written request or motion by the party or by notice and order of the court.

If you are sick and have a court appearance, please notify the court so that alternative arrangements can be made.

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