

**BYLAWS  
OF THE  
MENOMINEE TRIBAL  
AGRICULTURE AND FORESTRY COMMITTEE**

**ARTICLE I - NAME:**

The name of this committee shall be the Menominee Tribal Agriculture and Forestry Committee.

**ARTICLE II - PURPOSE:**

This Committee shall be responsible for providing research, investigation, and advisory assistance to the Tribal Legislature. Specifically, the committee shall receive, review, and analyze information and data submitted by respective departments and make recommendations to the Tribal Legislature; shall receive, review and analyze policies, laws and Prescriptions relating to governmental operations and make recommendations to improve the effectiveness and efficiency of Tribal Government with regard to Agriculture and Forestry issues.

**ARTICLE III - MEMBERS:**

1. Two legislative members nominated by the Tribal Chairperson.
2. One MTE Board member.
3. Conservation Director, Historic Preservation Director, Environmental Services Director and Agriculture and Food Systems Director.
  - a) Limitation on Committee Membership. A person who is not enrolled in the Menominee Tribe may not serve on a main committee. In the event an employee identified as a member of the committee is not enrolled with the Menominee Tribe, the Tribal Chairperson may nominate an alternate employee who is enrolled in the Tribe or may leave the nomination vacant (in accordance with Ordinance 95-04 Tribal Government Plan). B) Two Community Members of the Committee who shall be appointed by the Menominee Tribal Legislature and shall serve staggered two year terms.
4. Members of the Committee may be recommended for removal by the Committee by a majority vote on the grounds of violation of the standards of conduct as stated in Article V, subject to the approval of the Menominee Tribal Legislature.
5. The Tribal Chairperson is an ex-officio member of the Committee.

**ARTICLE IV – OFFICERS AND DUTIES:**

1. There shall be three officers of the Committee: The Committee Chairperson appointed by the Tribal Chairperson. The committee will elect the two additional officers: Vice-Chairperson, and a Secretary.
2. The Committee Chairperson shall preside at all the Committee meetings and ensure the meetings are conducted in a business like fashion.
3. The Vice-Chairperson shall preside at committee meetings in the absence of the Committee Chairperson.

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4. The Secretary shall preside in the absence of the Committee Chairperson and Committee Vice-Chairperson.
5. The Committee shall elect two officers by majority vote.

**ARTICLE V – STANDARDS OF CONDUCT:**

1. Committee members shall not engage in criminal, infamous, dishonest, immoral or disgraceful conduct which would be detrimental to the Committee or the Menominee Indian Tribe.
2. Committee members shall avoid conflicts of interest with his/her Committee responsibilities.
3. Committee members shall not use confidential information gained in the course of their appointment for private gain.
4. Committee members shall not disclose confidential information without proper approval.
5. Committee members shall not do indirectly that which is improper for them to do directly.
6. Committee members shall focus their efforts through cooperation and positive interaction with each other through open communication and trust with each other.
7. Committee members shall treat each other with respect and be supportive of department staff that report to the committee.
8. Committee members should not have more than three (3) unexcused absences.

**ARTICLE VI - MEETINGS:**

1. The date and time of regular Committee meetings shall be held on the 2<sup>nd</sup> Monday every month starting at 12:00 p.m. or at the call of the Committee Chairman if necessary. The first meeting after the seating of the new Legislature will determine date and time of meeting.
2. The Chairman's Office will post all meeting notices, record meetings and transcribe the minutes. All written reports and minutes shall be provided to the Legislature on a timely basis.
3. The agenda is approved by the Committee Chairperson.
4. The Committee shall conduct their business in accordance with Robert's Rules of Order.
5. Special meetings may be called by the Chairperson of the Committee or the Tribal Chairperson.
6. All meetings shall be posted in the same manner as meetings of the Tribal Legislature.
7. All meetings shall be open to Tribal members, except that a meeting, or portion of a meeting may be held in executive session for the purposes listed in Bylaw II Section (1)(c) of the Constitution and Bylaws of the Menominee Indian Tribe.
8. All meetings ability to video conference or call in by phone to participate in discussion during State of Emergency should the committee need to meet with approval by the Tribal Chairman.

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**ARTICLE VII - QUORUM:**

A majority of the Committee shall constitute a quorum for the transaction of business at any meeting of the Committee; but if less than a majority of the members are present at said meeting, a majority of the member's present may adjourn the meeting from time to time without further notice.

The quorum for the Tribal Agriculture and Forestry Committee shall be five (5) members.

**ARTICLE VIII – MANNER OF ACTING:**

The act of the majority of the members present at a meeting at which a quorum is present shall be the act of the committee. Only official members of the committee have voting rights.

**ARTICLE IX – SUB-COMMITTEES:**

The Committee may create any sub-committees which it deems necessary to carry out its duties.

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**SIGNATURE PAGE**

By Menominee Tribal Legislature motion dated 00/00/2021 the aforementioned Menominee Indian Tribe of Wisconsin's Tribal Agriculture and Forestry Bylaws were adopted.

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Douglas Cox Agriculture & Forestry Committee Chairman

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Gunnar Peters, Tribal Chairman