BY-LAWS
OF
MENOMINEE TRIBAL HEALTH & FAMILY COMMITTEE

ARTICLE I - NAME:

The name of this committee shall be the Menominee Tribal Health & Family Committee.

ARTICLE II - PURPOSE:

The Health & Family Committee shall be responsible for (a) receiving and examining reports of departments assigned to it; (b) studying and reviewing, on a comprehensive basis, matters relating to health, recreation, social services, and public welfare; and (c) reporting its findings and recommendations to the Legislature as it deems necessary. All matters of policy relating to health, recreation, social services, and public welfare shall originate in this committee, and all matters of concern relating to the same shall be referred to this committee.

ARTICLE III - MEMBERS:

1. Members of the Committee shall be appointed by the Tribal Chairperson subject to the approval of the Menominee Tribal Legislature and shall serve at the pleasure of the Legislature.
2. Members of the Committee may be removed from the Committee by the Menominee Tribal Legislature for any reason, or by a majority vote of the Committee on the grounds of violation of the standards of committee members, subject to the approval of the Menominee Tribal Legislature.
3. The Tribal Chairperson is an ex-officio member of the Committee.

ARTICLE IV – OFFICERS AND DUTIES:

1. There shall be three officers of the Committee, Chairperson, Vice-Chairperson, and a Secretary.
2. The Chairperson shall preside at all the Committee meetings and ensure the meetings are conducted in a business like fashion. The Chairperson shall vote on all motions and other issues in the same manner as any other committee member.
3. The Vice-Chairperson and or Secretary shall perform the duties of the Chairperson in his/her absence.
4. The Committee shall elect these officers by majority vote. The only persons eligible to act as Chairperson of the Committee are members of the Menominee Tribal Legislature.

ARTICLE V – STANDARDS OF CONDUCT:

1. Committee members shall not engage in criminal, infamous, dishonest, immoral or disgraceful conduct which would be detrimental to the Committee or the Menominee Indian Tribe.
2. Committee members shall avoid conflicts of interest with his/her Committee responsibilities. Committee members who are directors or employees of a Tribal program shall not vote on any motion or other issue directly related to or affecting that program.
3. Committee members shall not use confidential information gained in the course of their appointment for private gain and only disclose confidential information with specific approval.

4. Committee members shall not do indirectly that which is improper for them to do directly.
5. Committee members shall focus their efforts through cooperation and positive interaction with each other through open communication and trust with each other.
6. Committee members shall treat each other with respect and be supportive of department staff that report to the committee.
7. Committee members shall recuse themselves from any matter in which they have a conflict of interest. If the Committee believes that a member of the Committee has a conflict of interest and that Committee member does not excuse his or herself, the Committee, by motion, may require that Committee member to excuse his or her self.

ARTICLE VI - MEETINGS:

1. The date and time of regular Committee meetings shall be held on the 3rd Monday of each month starting at 3:00 p.m. or at the call of the Committee Chairperson if necessary.
2. Chairman's Office will post all meeting notices, record meetings and transcribe the minutes. All written reports and minutes shall be provided to the Legislature on a timely basis.
3. The Committee shall conduct their business in accordance with Robert's Rules of Order.
4. Special meetings may be called by the Chairperson of the Committee or the Tribal Chairperson.
5. All meetings shall be posted in the same manner as meetings of the Tribal Legislature.
6. All meetings shall be open to Tribal members, except that a meeting, or portion of a meeting may be held in executive session for the purposes listed in Bylaw II Section (1)(c) of the Constitution and Bylaws of the Menominee Indian Tribe.

ARTICLE VII - QUORUM:

Five (5) members of the Committee shall constitute a quorum for the transaction of business at any meeting of the Committee; but if less than five (5) of the members are present at said meeting, a majority of the members present may adjourn the meeting from time to time without further notice.

ARTICLE VIII – MANNER OF ACTING:

The act of the majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

ARTICLE IX – SUB-COMMITTEES:

The Committee may create any sub-committees which it deems necessary to carry out its duties.

SIGNATURE PAGE

By Menominee Tribal Legislature motion dated: April 05, 2018 the aforementioned Menominee Health and Family Committee Bylaws were adopted.

Douglas Cox,
Menominee Tribal Chairman

4-17-2018
Date

Myrna Warrington,
Health and Family Committee Chairwoman

4-13-18
Date