



## 2<sup>ND</sup> POSTING

### OPEN TO THE GENERAL PUBLIC

**NOTE:** *Selection process is in accordance with Chapter 170, as amended.*

Posting Closes: Friday May 7, 2021

Job Title: Forestry Aid(Fuels)

Supervisor: Fuels Specialist

Status: RFT

Rate: TBD

#### **SCOPE OF WORK:**

This is a permanent full time position for Menominee Tribal Enterprises Prescribed Fire and Fuels Crew. Primary responsibilities of this position will be to assist in the preparation and implementation of fuels management activities, such as: prescribed burn preparation, implementation, project monitoring, and mechanical hazard fuels reduction projects. Also when needed serve as a member of a fire engine crew and fuels crewmember assigned to a full range of wildland fire management activities.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

##### **Must have the knowledge, skills, and ability to perform the following:**

1. Assist in the leadership of the Menominee Fuels Management program.
2. Standard fire program requirements, suppression tactics, methods and procedures, understanding of ICS, and human factors related to wildland fire fighting, as evidenced by completion of the NWCG skill courses.
3. Basic fire behavior, hazards, and accepted fire safety practices and procedures to prevent injury and loss of life, as evidenced by completion of the NWCG skill course.
4. Utilize a variety of specialized tools, equipment and techniques while actively suppressing wildfires and implementing fuels projects (prescribed fire and hazard fuels reduction).
5. Able to search out and extinguish burning materials by moving dirt, applying water by hose or backpack pump, etc.
6. Chops brush, fells small trees, and moves dirt to construct fire line using various hand tools such as axes, shovels, pulaskis, McLeods, power tools, chainsaws and portable pumps.
7. Controls spreading of wildland fire and/or prepares control lines prior to burning operations. Patrols control lines to locate and extinguish sparks, flare-ups, and hotspot fires that may threaten developed firelines.
8. Cleans, reconditions, and stores fire tools and equipment.
9. Perform project work such as fuel inventory, preparing associated reports, and hazard fuels reduction projects.
10. Maintenance of miscellaneous equipment and facilities
11. Position engine, start & prime pump engine, adjust engine speed, pump valves, and apply appropriate nozzles, make nozzle adjustments in the effective use of water and additives in fire activities.
12. Assist other trained personnel in more specialized assignments such as: backfire and burnout, mobile and stationary engine attack etc.
13. Fire and safety training techniques, practices and methods of fire suppression and in the safe, efficient operation and use of tools, equipment and vehicles used in wildland fire activities.
14. Participate in crew proficiency checks, drills, safety sessions, and fire critiques.
15. Ensure self and others' welfare and safety in all aspects of mission assignments.

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16. Be involved in teaching and mentoring new fire fighters.
17. Perform assignments at the FFT2 level in developing a working knowledge of fire suppression and fuels' management techniques and practices in support of the fire management program.
18. Perform miscellaneous forestry tasks (i.e.; timber marking, stand exam, inventory)
19. Perform duties under stressful and adverse operating conditions, such as; long work hours, heavy workloads, emergency situations and work weekends/holidays.
20. Work in a team environment.
21. Perform building and grounds maintenance in non-fire activity.
22. Willing to go on western details when in PL3 or higher.
23. Perform other duties as assigned by supervisor.

### **WORKING CONDITIONS:**

Firefighting is extremely arduous & hazardous, and requires above average physical performance, endurance, and superior physical conditioning. Employee works outdoors independently for extended periods in adverse terrain and weather conditions throughout the year. Work requires regular and protracted periods of strenuous physical exertion including prolonged standing, frequent bending, stooping, walking cross country, climbing, etc., over uneven ground and steep terrain. The hazardous nature of the work requires conformance to safety requirements & the use of safety equipment and clothing. The work is typically performed in an isolated, forest or rangeland setting, frequently requiring camping for extended periods. Frequent travel and extended absences from home are required. Must be able to lift up to 50 lbs. Must wear all appropriate safety apparel and equipment and comply with all safety policies and practices of MTE.

### **QUALIFICATIONS:**

This position requires a high school diploma or equivalent. Must possess a valid Wisconsin driver's license and be insurable to MTE and BIA standards. Employee must have completed basic wildland firefighter training ICS-100, NIMS-700, L-180, S-130, and S-190. Employee must also pass both a work capacity test at the arduous level and an annual physical exam within first two months of employment.

### **APPLICATION PROCESS:**

1. Completed application
2. Copy of Tribal enrollment
3. Copy of diploma or equivalent.
4. Honorable or general military discharge paperwork

*Note: It is not the responsibility of MTE to notify you of incomplete applications.*

### **SUBMIT APPLICATIONS TO:**

Levi O'Kimosh, Human Resource Director  
Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150  
Email: [levio@mtewood.com](mailto:levio@mtewood.com)  
Fax: 715-756-2319  
Call: 715-756-2311 ext. 1137/1168/1135 if any questions.

\*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.