



## 1<sup>ST</sup> POSTING

### OPEN TO ENROLLED MENOMINEE

**NOTE:** *Selection process is in accordance with Chapter 170, as amended.*

Posting Closes: Friday May 7, 2021

Job Title: Utility Worker

Supervisor: Lumber Yard Supervisor

Status: RFT

Rate: TBD

#### **SCOPE OF WORK:**

Responsible for serving as maintenance laborer, cleanup, and replacement worker for all non-operator positions throughout the plant.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

**Must have the knowledge, skills, and ability to perform the following:**

1. Plant wide cleanup including using the mobile equipment as needed.
2. Identify worn or broken parts.
3. Using hand tools.
4. Serve as backup or replacement for any entry level manufacturing position.
5. Perform errands in getting supplies, equipment, and assisting maintenance.
6. Ability to clean at various heights and levels.
7. Accept training for future equipment operation to become a Skilled Utility Worker.
8. Perform other duties as assigned by supervisor.

#### **WORKING CONDITIONS:**

Work in extreme hot, cold, noisy, dusty work environment. Must be able to lift up to 75 lbs. Must wear appropriate safety apparel and equipment and comply with all safety policies and practices of MTE.

#### **QUALIFICATIONS:**

This position requires a high school diploma or equivalency. Must have up to three months experience in lumber manufacturing. Must possess good work ethic and excellent work attendance and be a team player.

#### **APPLICATION PROCESS:**

1. Completed application
2. Copy of Tribal enrollment
3. Copy of diploma or equivalent.
4. Honorable or general military discharge paperwork

*Note: It is not the responsibility of MTE to notify you of incomplete applications.*

www.mtewood.com

**SUBMIT APPLICATIONS TO:**

Levi O'Kimosh, Human Resources Director

Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150

Email: [levio@mtewood.com](mailto:levio@mtewood.com)

Fax: 715-756-2319

Call: 715-756-2311 ext. 1137/1168/1135 if any questions.

\*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.