



2ND POSTING

OPEN TO THE GENERAL PUBLIC

NOTE: *Selection process is in accordance with Chapter 170, as amended.*

Post Closes: Friday July 30, 2021

Job Title: Grade Mark Reader

Supervisor: Hardwood Shipping Supervisor

Status: RFT

Rate: TBD

SCOPE OF WORK:

Responsible for monitoring grade and trim marks on lumber for the Trimmer in-feed chain sort lumber and pile on the Green Chain as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Must have the knowledge, skills, and ability to perform the following:

1. Recognizing and monitoring proper grades and trim marks of the softwood and hardwood on actual board to ensure the highest value of each board.
2. Knowledge of trouble shooting limit switches and photo cells to ensure proper speed and feed of lumber.
3. Knowledge of proper lifting techniques to prevent personal injuries.
4. Assist graders with board jams and safely maneuver reposition on the Trimmer in-feed chain.
5. Quickly and accurately enter the proper and correct grade information into the control panel to override a recognized error.
6. Work directly with supervisor daily to monitor trimmer optimizer.
7. Maintain a safe, clean and orderly work area.
8. Perform other duties as assigned by supervisor.

WORKING CONDITIONS:

Works in extreme hot, cold, noisy, dusty industrial environment. Must be able to lift up to 75 lbs. Must wear all appropriate safety apparel and equipment and comply with all safety practices and policies of MTE.

QUALIFICATIONS:

Requires a high school diploma or equivalency. Up to three months experience in lumber sorting and/or grading is desirable. Must possess good work ethic with excellent work attendance and be a team player.

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APPLICATION PROCESS:

1. Completed application
2. Copy of Tribal enrollment
3. Copy of diploma or equivalent.
4. Honorable or general military discharge paperwork

Note: It is not the responsibility of MTE to notify you of incomplete applications.

SUBMIT APPLICATIONS TO:

Levi O'Kimosh, Human Resource Director

Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150

Email: levio@mtewood.com

Fax: 715-756-2319

Call: 715-756-2311 ext. 1137/1168/1135 if any questions.

*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.