



**OPEN**

## **OPEN TO GENERAL PUBLIC**

**NOTE:** *Selection process is in accordance with Chapter 170, as amended.*

Posting Closes: Monday July 22, 2024

Job Title: Utility Worker

Status: RFT

Supervisor: Lumber Surfacing Operator Supervisor

Rate: TBD

### **SCOPE OF WORK:**

Responsible for serving as maintenance laborer, cleanup, and replacement worker for all non-operator positions throughout the plant.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

**Must have the knowledge, skills, and ability to perform the following:**

1. Plant wide cleanup including using the mobile equipment as needed.
2. Identify worn or broken parts.
3. Using hand tools.
4. Serve as backup or replacement for any entry level manufacturing position.
5. Perform errands in getting supplies, equipment, and assisting maintenance.
6. Ability to clean at various heights and levels.
7. Accept training for future equipment operation to become a Skilled Utility Worker.
8. Perform other duties as assigned by supervisor.

### **WORKING CONDITIONS:**

Work in extreme hot, cold, noisy, dusty work environment. Must be able to lift up to 75 lbs. Must wear appropriate safety apparel and equipment and comply with all safety policies and practices of MTE.

### **QUALIFICATIONS:**

This position requires a high school diploma or equivalency. Must have up to three months experience in lumber manufacturing. Must possess good work ethic and excellent work attendance and be a team player. If applicants are previous employees of Menominee Tribal Enterprises, they must have a positive past work record and history of positive job performance.

### **APPLICATION PROCESS:**

1. Completed application
2. Copy of Tribal enrollment
3. Copy of diploma or equivalent.
4. Honorable or general military discharge paperwork

*Note: It is not the responsibility of MTE to notify you of incomplete applications.*

[www.mtewood.com](http://www.mtewood.com)

**SUBMIT APPLICATIONS TO:**

Mariah Grignon HR Department

Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150

Fax: 715-756-1314

Call: 715-756-3353 if any questions.

\*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.