

MENOMINEE TRIBAL ENTERPRISES



GENERAL OFFICE & FORESTRY CENTER: P.O. BOX 10 • NEOPIT, WI 54150
PHONE 715/756-2311 • LBR. SALES: 715/756-2287 • FAX: 715/756-2386



2ND POSTING

OPEN TO THE GENERAL PUBLIC

NOTE: *Selection process is in accordance with Chapter 170, as amended.*

Post Closes: Tuesday, October 16, 2018
Job Title: Lumber Sorter (Green Chain)
Supervisor: Hardwoods Shipping Supervisor

Status: RFT
Rate: BOE

SCOPE OF WORK:

Responsible for the accurate and efficient sorting of lumber by grade and length on the green chain.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Must have the knowledge, skills, and ability to perform the following:

1. Balance workload; work cooperatively with others to maximize production and minimize chain downtime.
2. Sort and stack lumber by grade, species, length, and thickness.
3. Release and re-spot lumber set-ups as well as assist each other from front to back of green chain.
4. Band and wrap lumber for storage and shipping.
5. Maneuver lumber stacks on rollers while being attentive to others around you
6. Maintain a safe, clean and orderly work area.
7. Perform other duties as assigned by Supervisor.

WORKING CONDITIONS:

Works in extreme hot, cold, noisy, dusty industrial environment. Must be able to lift up to 75 lbs. Must wear all appropriate safety apparel and equipment and comply with all safety policies and practices of MTE.

QUALIFICATIONS:

Requires a high school diploma or equivalency. Must have up to three months working knowledge of grade marks and proper stacking techniques of lumber. Must possess good work ethic with excellent work attendance and be a team player.

www.mtewood.com

APPLICATION PROCESS:

1. Completed application
2. Copy of Tribal enrollment (If applicable)
3. Copy of diploma / equivalent and/or Official Transcripts (If applicable)
4. Honorable or general military discharge paperwork (If applicable)
5. Copy of a valid Driver's license (If applicable)

Note: It is the applicant's responsibility to provide all relevant documents referenced in the application process, any incomplete applications will be screened out. It is not the responsibility of MTE to notify you of incomplete applications.

SUBMIT APPLICATIONS TO:

Levi O'Kimosh Human Resource Generalist

Menominee Tribal Enterprises, PO Box 10, Neopit, WI 54150

Email: LeviO@mtewood.com

Fax: 715-756-1314

Call: 715-756-2311 ext. 1139/1168/1135 if any questions.

*Applicant must successfully pass a pre-employment drug & alcohol screening and background check.