



**HEALTH AND FAMILY COMMITTEE  
DECEMBER 15, 2025 – 3:30 P.M.  
MTL COMMITTEE ROOM/ZOOM**

**REGULAR MEETING MINUTES**

**1. Chairperson Joan Delabreau called to order and roll call at 3:30pm. Quorum present.**

**Present:** Jerry Waukau, Randal Chevalier, Ma-Sha-Quit McPherson, Pam Sporleder (late), Lynette Maskewit, and Dorian LaTender-Lyons (late).

**Others Present:** Attorney Toni Caldwell and Laurie Boivin (MTC Manager) and Brenda Tomow (Admin).

**Absent:** Linea Arthur and Dawn Klaeser.

**2. Moment of Silence:** Joan Delabreau requested a moment in silence.

**3. Approval of Meeting Minutes:**

**a. December 01, 2025 Special Meeting.**

**Motion by Randal Chevalier to approve the regular meeting minutes dated December 01, 2025 with any corrections. Second by Ma-Sha-Quit McPherson. Discussion. Motion Carried: 3 For, 0 Opposed, 1 Abstain and 3 Absent (Arthur, Sporleder and LaTender-Lyons).**

**Waukau** qualified is abstention: I was recused from meeting.

**4. MTC POLICY & PROCEDURE MANUAL UPDATES.**

**In accordance with Accreditation Health Care standards, we are requesting approval of the following manuals:**

**Medical Staff Appointment:**

**A. Re-Appointment to Active Medical Staff for a period of 3 years, to be reviewed January 2029:**

- i. Jacqueline Moe, RN, APNP**
- ii. Tyler Roberts, DMD**
- iii. Mumal Tunio, DDS**
- iv. Danielle Kakwitch, LPC**
- v. Amanda Baddmoccasin-Barnes, LCSW**

**Motion by Ma-Sha-Quit McPherson to approve the re-appointment to Active Medical Staff for a period of three (3) years, to be reviewed January 2029: Jacqueline Moe RN, APNP, Tyler Roberts DMD, Mumal Tunio DDC, Danielle Kakwitch LPC, Amanda Baddmoccasin-Barnes LCSW. Second by Randal Chevalier. Discussion. Motion Carried: 3 For, 0 Opposed, 1 Abstain and 3 Absent (Arthur, Sporleder and LaTender-Lyons).**

**Waukau** qualified is abstention: Place of employment.

- B. Re-Appointment to Courtesy Medical Staff for a period of 3 years, to be reviewed January 2029.**
- i. Beth Gillis, MD**
  - ii. Corine Klein, MD**
  - iii. David Wautlet, DC**

**Motion by Ma-Sha-Quit McPherson to approve the re-appointment to Courtesy Medical Staff for a period of three (3) years, to be reviewed January 2029: Beth Gillis MD, Corine Klein MD, David Wautlet DC. Second by Randal Chevalier. Discussion. Motion Carried: 3 For, 0 Opposed, 1 Abstain and 3 Absent (Arthur, Sporleder and LaTender-Lyons).**

Waukau qualified is abstention: Place of employment.

- C. Correction of Re-Appointment of Diane Hietpas, SAC.**  
**Correction re-appointment from November 2024 from Category of Active Medical Staff to Associate Medical Staff for remainder of 3 year appointment, reviewed January 2028.**

**Motion by Randal Chevalier to approve the Correction of Re-Appointment from November 2024 from Category of Active Medical Staff to Associate Medical Staff for remainder of three (3) year appointment, reviewed January 2028. Second by Lynette Maskewit. Discussion. Motion Carried: 3 For, 0 Opposed, 1 Abstain and 3 Absent (Arthur, Sporleder and LaTender-Lyons).**

Waukau qualified is abstention: Place of employment.

*Pam Sporleder entered meeting on zoom 3:36p.*

**Policy & Procedure Manual Updates:**

- A. Administration**
- B. Infection Control**
- C. Safety Management**
- D. Housekeeping**
- E. Physical Therapy**

**Motion by Randal Chevalier to approve the updated MTC Policy & Procedures A through E with changes as discussed Second by Ma-Sha-Quit McPherson. Discussion. Motion Carried: 4 For, 0 Opposed, 1 Abstain and 2 Absent (Arthur and LaTender-Lyons).**

Waukau qualified is abstention: Place of employment.

*Brenda Tomow entered meeting 3:43p.*

*Dorian LaTender-Lyons entered meeting 3:45p.*

**5. MTC NOVEMBER 2025 MONTHLY NARRATIVE REPORT.**

**Motion by Ma-Sha-Quit McPherson to approve MTC November 2025 Monthly Narrative Report. Second by Lynette Maskewit. Discussion. Motion Carried: 5 For, 0 Opposed, 1 Abstain and 1 Absent (Arthur).**

Waukau qualified is abstention: Place of employment.

**6. Strategic Planning Departmental updates- Administration: B.Tomow has no new update.**

**7. Monthly Narratives:**

- a. **Advocacy Support Services** – Rachel Fernandez gave overview of report submitted.
- b. **Aging & Long Term Care** – Dawn Klaeser absent-excused. Lynette Maskewit was present.  
No overview of report submitted was given.
- c. **Child Support**– Lariah O’Kimosh gave overview of report submitted
- d. **Family Services** – Carol Corn gave some highlights. No report submitted.
- e. **Food Distribution** – Marla Bellanger gave overview of report submitted.
- f. **Maehnowesekiyah** – Pam Sporleder gave overview of report submitted.

**8. Other Business.** No Other Business.

**9. EXECUTIVE SESSION Pursuant to LRP 5.03 and Bylaw II, Sec. 1, Par. C (1) – Personnel matters:**  
*CK Client Complaint.*

**Motion by Randal Chevalier to go into Executive Session. Second by Ma-Sha-Quit McPherson.**  
**Motion carried: 7 For, 0 Opposed, 0 Abstain and 1 Absent (Arthur).**

**Motion by Randal Chevalier to come out of Executive Session. Second by Ma-Sha-Quit McPherson. Motion carried: 6 For, 0 Opposed, 0 Abstain and 1 Absent (Arthur).**

**Motion by Ma-Sha-Quit McPherson moved for the following from client complaint:**

- a.) There was no breach of client medical file.
- b.) Employee did not breach HIPPA criteria.
- c.) There were no extra events documented on Epic Report from 8/23/25 to 12/04/2025.
- d.) Can’t block access within Epic System due to it being role based.
- e.) Clinic agreed to do quarterly audits until 8/22/2026.

**Second by Lynette Maskewit. Motion carried: 3 For, 0 Opposed, 2 Abstain and 0 Absent.**

**10. Adjournment.**

Motion by Jerry Waukau to adjourn. Second by Ma-Sha-Quit McPherson. Motion carried: 5 For, 0 Opposed, 0 Abstain and 0 Absent.

*Joan Delabreau/jw*

Joan Delabreau, Chairperson  
Health and Family Committee